
Criteria Document

All companies entering any category should please note the following:

- Submissions should not exceed 1,000 words;
- Submissions should be category-specific, i.e. should relate specifically to the particular category entered.
- The awards relate (in general) to the period commencing January 2019 - February 2020.
- There is no precise 'formula' to be followed in any submission for any category of the award but, as stated, submissions should focus on the category of the award being entered. Please refer as concisely as possible as to why the business or person should receive the relevant award.

All submissions received are sent to judges and reviewed, and there are two rounds of online judging as well as a judging meeting to determine our finalists and winners.

We accept, and encourage, self-nominations and also accept nominations for companies/individuals from 3rd parties.

- From the approved entries submitted, the FS judging panel reviews each nomination and scores them accordingly based on the category description.
- The entries that score the highest through the scoring process are then shortlisted. The judges then review the shortlisted companies and the successful recipient will be selected following a judges meeting.
- If for whatever reason, in the opinion of the judges, it is considered there are not sufficient quality of entries in a specific category, the judges may withdraw that category from the awards.
- This is an independent process and the sponsors, FS Awards staff or organisers do not select the nominees, shortlist, or winners, and neither do they influence the judges in any way.
- The decisions of the panel of judges are final.
- Category winners are announced at the awards ceremony taking place on June 5th.